

**Office of the Treasurer**  
**Application to Change Bank Account Information**

Name of Local Spiritual Assembly: \_\_\_\_\_  
Locality Code: \_\_\_\_\_ (For example: IL9555)  
Full Name of the Local Treasurer: \_\_\_\_\_  
Bahá'í ID# of the Treasurer: \_\_\_\_\_  
Treasurer Contact Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

*New LSA Bank Account to which Direct Deposits to be made;*

Name of the Bank: \_\_\_\_\_  
Routing Number for Incoming (ACH)\*: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Name on the Account (Account Holder): \_\_\_\_\_  
Type of Account (Checking/Saving): \_\_\_\_\_  
Bank Contact Name: \_\_\_\_\_  
Bank Contact Phone: \_\_\_\_\_  
Bank Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Please consult with your bank as to the routing number it uses to receive (incoming) transactions.

Signature lines for the Local Treasurer, Secretary and Chairperson. All signatures are required.

Local Treasurer

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Mail or Email the form to:

Office of the Treasurer  
1233 Central St. Evanston, IL 60201  
[Finance@usbnc.org](mailto:Finance@usbnc.org)

Please allow up to 2 weeks for processing from the time your application is received.